

Amazon PPC Campaign Management Checklist



Initial Research & Preparation

Conduct thorough competitor analysis

- Review top-selling competitor listings
- \bigcirc Analyze competitor images and media
- Document competitor pricing strategies
- Study competitor promotional patterns
- Identify unique selling propositions

O Verify listing optimization status

- \bigcirc Review and optimize product titles with relevant keywords
- \bigcirc Update bullet points for clarity and keyword inclusion
- $\bigcirc\,$ Enhance product descriptions with detailed information
- Verify all images meet Amazon guidelines
- Check A+ content if applicable
- \bigcirc Ensure backend search terms are maximized

Inventory and Pricing Assessment

- \bigcirc Calculate current inventory levels and reorder timelines
- \bigcirc Review product margins across all variations
- \bigcirc Analyze competitor pricing trends
- Set minimum and maximum price thresholds
- Calculate breakeven ACoS based on margins
- O Document promotional pricing strategy

Campaign Strategy Development

- Define Key Performance Metrics
 - Set target ACoS for each product/category
 - Establish target TACoS goals
 - Define minimum acceptable ROAS
 - \bigcirc Set click-through rate (CTR) benchmarks
 - Determine target conversion rates
 - \bigcirc Set impression share goals

O Comprehensive Keyword Research

- Generate broad match keyword list
- Identify high-intent purchase keywords
- O Research competitor keyword rankings
- \bigcirc Analyze search volume trends
- O Document negative keyword candidates
- O Research seasonal keyword opportunities
- Consider using an AI keyword tool like BidX's LEIA¹
- Identify brand and product-specific terms

Keyword Organization and Segmentation

- \bigcirc Categorize keywords by search intent
- \bigcirc Group keywords by product relevance
- Separate branded vs. non-branded terms
- Create match type variations (broad, phrase, exact)
- Develop negative keyword lists by campaign type
- O Map keywords to specific *products/ASINs*



Campaign Structure Setup

- Automatic Campaigns
 - \bigcirc Create loose match auto campaign
 - Set up close match auto campaign
 - Enable all targeting options
 - Set conservative initial bids
 - Apply negative keywords as needed

Manual Keyword Campaigns

- Structure campaigns by product category
- Create single-keyword ad groups (SKAGs) for top performers
- Implement tiered bidding strategy
- Set up brand defense campaigns
- Create competitor conquest campaigns

Product Targeting Campaigns

- Set up category targeting campaigns
- Create ASIN targeting campaigns
- Implement brand halo campaigns
- \bigcirc Set up complementary product targeting
- \bigcirc Create substitute product targeting

Bid Management Framework

Initial Bid Strategy

- Calculate maximum profitable CPC by product
- Set bids based on keyword intent
- Implement placement bid adjustments
- Set up device-specific bidding
- Configure dayparting schedules if needed

Advanced Bid Optimization

- Implement placement modifiers
- $\bigcirc\,$ Set up device bid adjustments
- Configure demographic bidding
- Implement audience bid modifiers
- O Set up seasonal bid adjustments

1 Weekly Monitoring Tasks

Performance Analysis

- Review ACoS trends by campaign type
- Analyze CTR by ad group
- Check conversion rates by targeting type
- Monitor impression share metrics
- Track budget utilization
- O Review search term performance
- Analyze placement performance



2 Weekly Monitoring Tasks

Optimization Tasks

- Update negative keywords
- Adjust bids based on performance
- Scale successful campaigns
- O Pause underperforming keywords
- Move converting search terms to exact match
- Optimize product targeting
- $\bigcirc\,$ Review and adjust budgets

Monthly Advanced Optimization

Strategic Review

- Analyze competitor changes
- O Review market trends
- Check for seasonal opportunities
- Assess new product opportunities
- \bigcirc Review portfolio performance
- Update campaign structure as needed

Advanced Testing

- Test new ad placements
- Experiment with audience targeting
- Try new bidding strategies
- Test different campaign structures
- \bigcirc Implement new keyword opportunities

Reporting and Documentation

- Key Metrics Tracking
 - Document ACoS trends
 - Track TACoS performance
 - \bigcirc Monitor ROAS by campaign type
 - \bigcirc Record CTR improvements
 - Track conversion rate changes
 - \bigcirc Document impression share growth
 - Monitor total ad spend
 - Track total attributed sales
- O Strategic Documentation
 - Update best practices guide
 - \bigcirc Document successful strategies
 - Record bid optimization history
 - \bigcirc Track seasonal performance patterns
 - \bigcirc Document competitor changes
 - Update standard operating procedures



Inventory Management

- Regular Monitoring
 - Track inventory levels
 - Monitor sell-through rates
 - Update reorder points
 - Adjust campaign budgets based on inventory
 - Plan for seasonal inventory needs
 Document stock-out impacts on advertising

Quarterly Business Review

- Performance Assessment
 - Review overall PPC strategy
 - Analyze profitability metrics
 - Assess market position
 - Review competitor landscape
 - Update annual targets
 - Plan upcoming quarter strategy

Additional Considerations

Platform Updates

- O Monitor Amazon advertising updates
- Review new feature releases
- Update strategies based on platform changes
- Test new advertising options
- Adjust to policy changes

Quality Assurance

- Verify tracking pixel implementation
- O Check campaign naming conventions
- \bigcirc Audit campaign structure
- Review targeting settings
- Validate budget allocations
- O Check placement optimizations



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